

The Friends of Charles Kingsley's School Association
Charles Kingsley Church of England Primary School, Eversley, HOOK, Hampshire RG27 OLX

A MEMBER OF THE NATIONAL CONFEDERATION OF PARENT TEACHER ASSOCIATIONS

The Constitution and Aims of
The Friends of Charles Kingsley's School Association

1. The name of the Association shall be "The Friends of the Charles Kingsley's School Association". It shall be a Registered Charity and abide by the regulations as set out in the 'Charities Act' 1992 and 1993.
2. The objective of the Association shall be to advance the education of the pupils of the School. In pursuit of this objective, the Association may:
 - a. Foster more extended relationships between the staff, parents, carers and others associated with the School;
 - b. Engage in activities which support the School and advance the education of pupils attending it;
 - c. Provide and assist in provision of facilities for education at the School not normally provided by the Local Education Authority and as ancillary thereto;
 - d. Bring to the notice of the Head Teacher matters which in the opinion of the Association require attention at the School.
3. Membership shall be open to parents and/or guardians of children in attendance at the School, parents and/or guardians of children of past pupils, past pupils, all teaching staff and friends of the School resident in the village of Eversley.
4. A main committee of at least NINE members and a maximum of FIFTEEN shall be elected at the Annual General Meeting as set out hereunder and shall serve until the commencement of the next AGM, and who shall be the Trustees of the Charity:
 - a. The Head Teacher as ex-officio member;
 - b. ONE representative of the School Governors and ONE representative of the School teaching staff other than the Head Teacher, whose names shall be reported to the AGM;
 - c. Up to TWELVE other members of whom a simple majority must be parents of children attending the School.
5. The main committee shall meet at least once a term. Quorum shall be SIX members. This committee shall have the power to co-opt individuals for specific purposes.
6. The Officers of the Association, elected at the AGM shall be:
 - a. The Head Teacher as Honorary President;
 - b. Chairman, Vice-Chairman, Secretary and Treasurer who shall be members of the committee.
7. An Annual General Meeting of members of the Association shall be held in September each year. At the AGM, the Chair shall be taken by the Chairman or in his/her absence, the Vice-Chairman of the main committee.

The Friends of Charles Kingsley's School Association
Charles Kingsley Church of England Primary School, Eversley, HOOK, Hampshire RG27 OLX

A MEMBER OF THE NATIONAL CONFEDERATION OF PARENT TEACHER ASSOCIATIONS

8. All functions organised by the Association shall, at the discretion of the committee, be open to the general public.
9. The Association shall be non party political and non sectarian.
10. The Association shall take out Public Liability and Personal Accident Insurance to cover its meetings, activities, Officers and committee.
11. Nominations for the committee shall be proposed and seconded by members and should have the consent of the nominee. Nominations may be made at any time prior to the commencement of the AGM. The names of the Vice Presidents shall be submitted at the AGM
12. At the AGM, an independent examiner or auditor will be appointed, who is not a member of the committee, to audit the accounts and books of the Association, as set out in the Charities Act.
13. The Honorary Treasurer shall be responsible for keeping accounts of all income and expenditure and shall present a financial report to all committee meetings and shall present the accounts duly audited for approval at the AGM. The Financial Year will start on 1st September each year.
14. Bank accounts shall be operated in the name of the Association and withdrawals shall be made on the signature of any two of the Officers of the Association.
15. Special General Meetings may be called at the written request of a minimum of TEN members. Thirty days notice shall be given of any SGM to all members of the Association.
16. Any matter not provided for in the constitution and concerning the organisation and activities of the Association shall be dealt with by the committee whose decision is final.
17. **No alteration to this constitution may be made except at the AGM or an SGM called for the purpose. No amendments or alterations shall be made without the prior written permission of the Charity Commission to Clauses 2, 17 and 18 and no alteration shall be made which could cause the Association to cease to be a Charity in law. Alterations to the Constitution shall receive assent of two thirds of the members present and voting at an AGM or SGM.**
18. **The Association may be dissolved by a Resolution at an SGM called for this purpose. The Resolution must have the assent of two thirds of the members present and voting. Such a resolution will give instructions for the disposal of any assets remaining after satisfying outstanding debts and liabilities. These assets shall not be distributed among the members of the Association but will be given to the School for the benefit of the children of the School, or, in the event of School closure, to the school to which the majority of the children of the closing School will transfer, in any manner which is exclusively Charitable in Law. If effect cannot be given to this provision, then the assets can be given to some other charitable purpose.**